

GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 2023

**H.B. 959**  
**May 1, 2024**  
**HOUSE PRINCIPAL CLERK**

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HOUSE BILL DRH30446-NKz-126A

Short Title: Various Changes to Homeowners' Assoc. Laws. (Public)

Sponsors: Representative Iler.

Referred to:

A BILL TO BE ENTITLED

AN ACT TO MAKE VARIOUS CHANGES TO THE NORTH CAROLINA CONDOMINIUM ACT AND THE NORTH CAROLINA PLANNED COMMUNITY ACT, TO MANDATE PRELITIGATION MEDIATION OF DISPUTES BETWEEN OWNERS' ASSOCIATIONS AND THEIR MEMBERS, AND TO REQUIRE THE DEPARTMENT OF JUSTICE TO COLLECT AND REPORT ON COMPLAINTS SUBMITTED TO IT INVOLVING SUCH DISPUTES, AS RECOMMENDED BY THE HOUSE SELECT COMMITTEE ON HOMEOWNERS' ASSOCIATIONS.

The General Assembly of North Carolina enacts:

**PART I. ASSOCIATION RECORDS**

**SECTION 1.(a)** G.S. 47C-3-118 reads as rewritten:

**"§ 47C-3-118. Association records.**

(a) The association shall keep financial records sufficiently detailed to enable the association to comply with this chapter. All financial and other records, including records of meetings of the association and executive board, shall be made reasonably available for examination by any unit owner and the unit owner's authorized agents as required by the bylaws and by Chapter 55A of the General Statutes if the association is a nonprofit corporation. If the bylaws do not specify a shorter time, the association shall make the requested records reasonably available for examination within 30 days of receiving the unit owner's written request. Except as otherwise provided in the bylaws, the association is not required to make available for examination financial records created more than three years before the date on which the association receives the unit owner's written request. If the bylaws do not specify particular records to be maintained, the association shall keep accurate records of all cash receipts and expenditures and all assets and liabilities. In addition to any specific information that is required by the bylaws to be assembled and reported to the unit owners at specified times, the association shall make an annual income and expense statement and balance sheet available to all unit owners at no charge and within 75 days after the close of the fiscal year to which the information relates. Notwithstanding the bylaws, a more extensive compilation, review, or audit of the association's books and records for the current or immediately preceding fiscal year may be required by a vote of the majority of the executive board or by the affirmative vote of a majority of the unit owners present and voting in person or by proxy at any annual meeting or any special meeting duly called for that purpose.

...."

**SECTION 1.(b)** G.S. 47F-3-118 reads as rewritten:

**"§ 47F-3-118. Association records.**



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1 (a) The association shall keep financial records sufficiently detailed to enable the  
2 association to comply with this Chapter. All financial and other records, including records of  
3 meetings of the association and executive board, shall be made reasonably available for  
4 examination by any lot owner and the lot owner's authorized agents as required in the bylaws and  
5 Chapter 55A of the General Statutes. If the bylaws do not specify a shorter time, the association  
6 shall make records reasonably available for examination within 30 days of receiving the lot  
7 owner's written request. Except as otherwise provided in the bylaws, the association is not  
8 required to make available for examination financial records created more than three years before  
9 the date on which the association receives the lot owner's written request. If the bylaws do not  
10 specify particular records to be maintained, the association shall keep accurate records of all cash  
11 receipts and expenditures and all assets and liabilities. In addition to any specific information  
12 that is required by the bylaws to be assembled and reported to the lot owners at specified times,  
13 the association shall make an annual income and expense statement and balance sheet available  
14 to all lot owners at no charge and within 75 days after the close of the fiscal year to which the  
15 information relates. Notwithstanding the bylaws, a more extensive compilation, review, or audit  
16 of the association's books and records for the current or immediately preceding fiscal year may  
17 be required by a vote of the majority of the executive board or by the affirmative vote of a  
18 majority of the lot owners present and voting in person or by proxy at any annual meeting or any  
19 special meeting duly called for that purpose.

20 ...."

## 21 PART II. COMMON EXPENSE LIABILITY

22 SECTION 2.(a) G.S. 47C-3-103 reads as rewritten:

23 "§ 47C-3-103. Executive board members and officers.

24 ...

25 (c) Within 30 days after adoption of any proposed budget for the condominium, the  
26 executive board shall provide a summary of the budget to all the unit owners, and shall set a date  
27 for a meeting of the unit owners to consider ratification of the budget not less than 10 nor more  
28 than 60 days after mailing of the summary. There shall be no requirement that a quorum be  
29 present at the meeting. ~~The~~ Except as otherwise provided in subsection (c1) of this section, the  
30 budget is ratified unless at that meeting a majority of all the unit owners or any larger vote  
31 specified in the declaration rejects the budget. In the event the proposed budget is rejected, the  
32 periodic budget last ratified shall be continued until such time as the unit owners ratify a  
33 subsequent budget proposed by the executive board.

34 (c1) Ratification of a proposed budget that would increase the previous year's common  
35 expense liability by more than ten percent (10%) requires the approval of a majority of all the  
36 unit owners or any larger vote specified in the declaration, unless the amount of the increase is  
37 expressly authorized in the declaration. After ratification of the budget, no action may be taken  
38 by the executive board that would increase the budgeted common expense liability for that fiscal  
39 year by more than five percent (5%) without the approval of a majority of all the unit owners or  
40 any larger vote specified in the declaration.

41 ...."

42 SECTION 2.(b) G.S. 47F-3-103 reads as rewritten:

43 "§ 47F-3-103. Executive board members and officers.

44 ...

45 (c) Within 30 days after adoption of any proposed budget for the planned community,  
46 the executive board shall provide to all the lot owners a summary of the budget and a notice of  
47 the meeting to consider ratification of the budget, including a statement that the budget may be  
48 ratified without a quorum. The executive board shall set a date for a meeting of the lot owners to  
49 consider ratification of the budget, such meeting to be held not less than 10 nor more than 60  
50 days after mailing of the summary and notice. There shall be no requirement that a quorum be  
51

1 present at the meeting. ~~The~~ Except as otherwise provided in subsection (c1) of this section, the  
2 budget is ratified unless at that meeting a majority of all the lot owners in the association or any  
3 larger vote specified in the declaration rejects the budget. In the event the proposed budget is  
4 rejected, the periodic budget last ratified by the lot owners shall be continued until such time as  
5 the lot owners ratify a subsequent budget proposed by the executive board.

6 (c1) Ratification of a proposed budget that would increase the previous year's common  
7 expense liability by more than ten percent (10%) requires the approval of a majority of all the lot  
8 owners or any larger vote specified in the declaration, unless the amount of the increase is  
9 expressly authorized in the declaration. After ratification of the budget, no action may be taken  
10 by the executive board that would increase the budgeted common expense liability for that fiscal  
11 year by more than five percent (5%) without the approval of a majority of all the lot owners or  
12 any larger vote specified in the declaration.

13 ...."

### 14 PART III. NONJUDICIAL FORECLOSURE

15 SECTION 3.(a) G.S. 47C-3-116 reads as rewritten:

16 "§ 47C-3-116. Lien for sums due the association; enforcement.

17 ...

18 (f) Except as provided in subsection (h) of this section, the association, acting through  
19 the executive board, may foreclose a claim of lien in like manner as a mortgage or deed of trust  
20 on real estate under power of sale, as provided in Article 2A of Chapter 45 of the General Statutes,  
21 if the assessment remains unpaid for 90 days or more. The association shall not foreclose the  
22 claim of lien unless ~~the~~ all of the following conditions are met:

23 (1) The executive board votes to commence the proceeding against the specific  
24 unit.

25 (2) The amount of the lien is equal to or greater than six months of assessments  
26 or equal to or greater than two thousand five hundred dollars (\$2,500),  
27 whichever is less.

28 (3) The association offered the unit owner a reasonable opportunity to cure the  
29 default by making payments under an installment schedule as authorized  
30 under subsection (i) of this section, and the unit owner either did not accept  
31 the offer or defaulted on payments required under the agreed installment  
32 schedule.

33 (f1) The following provisions and procedures shall be applicable to and complied with in  
34 every nonjudicial power of sale foreclosure of a claim of lien, and these provisions and  
35 procedures shall control to the extent they are inconsistent or in conflict with the provisions of  
36 Article 2A of Chapter 45 of the General Statutes:

37 ...."

38 SECTION 3.(b) G.S. 47F-3-116 reads as rewritten:

39 "§ 47F-3-116. Lien for sums due the association; enforcement.

40 ...

41 (f) Except as provided in subsection (h) of this section, the association, acting through  
42 the executive board, may foreclose a claim of lien in like manner as a mortgage or deed of trust  
43 on real estate under power of sale, as provided in Article 2A of Chapter 45 of the General Statutes,  
44 if the assessment remains unpaid for 90 days or more. The association shall not foreclose the  
45 claim of lien unless ~~the~~ all of the following conditions are met:

46 (1) The executive board votes to commence the proceeding against the specific  
47 lot.

48 (2) The amount of the lien is equal to or greater than six months of assessments  
49 or equal to or greater than two thousand five hundred dollars (\$2,500),  
50 whichever is less.  
51

(3) The association offered the lot owner a reasonable opportunity to cure the default by making payments under an installment schedule as authorized under subsection (i) of this section, and the lot owner either did not accept the offer or defaulted on payments required under the agreed installment schedule.

(f1) The following provisions and procedures shall be applicable to and complied with in every nonjudicial power of sale foreclosure of a claim of lien, and these provisions and procedures shall control to the extent they are inconsistent or in conflict with the provisions of Article 2A of Chapter 45 of the General Statutes:

...."

#### PART IV. PRELITIGATION MEDIATION

SECTION 4.(a) G.S. 7A-38.3F reads as rewritten:

#### "§ 7A-38.3F. Prelitigation mediation of condominium and ~~homeowners~~owners' association disputes.

(a) Definitions. – The following definitions apply in this section:

- (1) Association. – An association of unit or lot owners organized as allowed under North Carolina law, including G.S. 47C-3-101 and G.S. 47F-3-101.
- (2) Dispute. – Any matter relating to real estate under the jurisdiction of an association about which the member and association cannot agree. The term "dispute" does not include matters expressly exempted in subsection (b) of this section.
- (3) Executive board. – The body, regardless of name, designated in the declaration to act on behalf of an association.
- (4) Mediator. – A neutral person who acts to encourage and facilitate a resolution of a dispute between an association and a member.
- (5) Member. – A person who is a member of an association of unit or lot owners organized as allowed under North Carolina law, including G.S. 47C-3-101 and G.S. 47F-3-101.
- (6) Party or parties. – An association or member who is involved in a dispute, as that term is defined in subdivision (2) of this subsection.

(a1) Disputes related solely to a member's failure to timely pay an association assessment or any fines or fees associated with the levying or collection of an association assessment are not covered under this section.

(b) ~~Voluntary Prelitigation-Mediation. – Prior to filing a civil action, the~~ The parties to a dispute arising under Chapter 47C of the General Statutes (North Carolina Condominium Act), Chapter 47F of the General Statutes (North Carolina Planned Community Act), or an association's declaration, bylaws, or rules and regulations are encouraged to initiate mediation pursuant to this section. However, disputes related solely to a member's failure to timely pay an association assessment or any fines or fees associated with the levying or collection of an association assessment are not covered under this section. may agree at any time to mediation of the dispute pursuant to this section.

(b1) Mandatory Prelitigation Mediation. – Prior to filing a civil action arising under Chapter 47C of the General Statutes (North Carolina Condominium Act), Chapter 47F of the General Statutes (North Carolina Planned Community Act), or an association's declaration, bylaws, or rules and regulations, a party shall initiate mediation pursuant to this section. If an action is initiated, it shall, upon the motion of any party prior to trial, be dismissed without prejudice by the court unless any one or more of the following apply:

- (1) The nonmoving party has satisfied the requirements of this section, and this fact is indicated in the mediator's certification issued under subsection (g) of this section.

1           (2)    The court finds that a mediator failed to issue a mediator's certification under  
2           subsection (g) of this section indicating that the nonmoving party satisfied the  
3           requirements of this section.

4           (3)    The court finds good cause for a failure to attempt mediation. Good cause  
5           includes a determination that the time delay required for mediation would  
6           likely result in irreparable harm or that injunctive relief is otherwise  
7           warranted.

8           (c)    Initiation of Mediation. – Either an association or a member may contact the North  
9    Carolina Dispute Resolution Commission or the Mediation Network of North Carolina for the  
10   name of a mediator or community mediation center. Upon contacting a mediator, either the  
11   association or member may supply to the mediator the physical address of the other party, or the  
12   party's representative, and the party's telephone number and e-mail address, if known. The  
13   mediator shall contact the party, or the party's representative, to notify ~~him or her~~ the party of the  
14   request to mediate. ~~If the parties agree to mediate, they~~ Unless the mediation is waived pursuant  
15   to subsection (e) of this section, the parties shall request in writing that the mediator schedule the  
16   mediation. The mediator shall then notify the parties in writing of the date, time, and location of  
17   the mediation, which shall be scheduled not later than 25 days after the mediator receives the  
18   written request from the parties.

19          (d)    Mediation Procedure. – The following procedures shall apply to mediation under this  
20   section:

21           (1)    Attendance. – The mediator shall determine who may attend mediation. The  
22           mediator may require the executive board or a large group of members to  
23           designate one or more persons to serve as their representatives in the  
24           mediation.

25           (2)    All parties are expected to attend mediation. The mediator may allow a party  
26           to participate in mediation by telephone or other electronic means if the  
27           mediator determines that the party has a compelling reason to do so.

28           (3)    If the parties cannot reach a final agreement in mediation because to do so  
29           would require the approval of the full executive board or the approval of a  
30           majority or some other percentage of the members of the association, the  
31           mediator may recess the mediation meeting to allow the executive board or  
32           members to review and vote on the agreement.

33          ~~(e)    Decline Mediation. — Either party to a dispute may decline mediation under this~~  
34   ~~section. If either party declines mediation after mediation has been initiated under subsection (e)~~  
35   ~~of this section but mediation has not been held, the party declining mediation shall inform the~~  
36   ~~mediator and the other party in writing of his or her decision to decline mediation. No costs shall~~  
37   ~~be assessed to any party if either party declines mediation prior to the occurrence of an initial~~  
38   ~~mediation meeting.~~ Waiver of Mediation. – The parties to a dispute may agree to waive mediation  
39   required by this section by informing the mediator of the waiver in writing.

40          (f)    Costs of Mediation. – The costs of mediation, including the mediator's fees, shall be  
41   shared equally by the parties unless otherwise agreed to by the parties. Fees shall be due and  
42   payable at the end of each mediation meeting. A mediator may charge a reasonable fee, as  
43   applicable, to prepare a mediator's certification required under subsection (g) of this section when  
44   parties to a dispute agree to waive mediation pursuant to subsection (e) of this section or when  
45   one or more parties failed or refused without good cause to attend the mediation meetings or  
46   otherwise participate in the mediation. When an attorney represents a party to the mediation, that  
47   party shall pay ~~his or her~~ the attorneys' fees.

48          (g)    Certification That Mediation Concluded. – Upon a waiver of the mediation under  
49   subsection (e) of this section or upon the conclusion of mediation, the mediator shall prepare a  
50   certification stating the date on which the mediation was concluded and a statement of the general  
51   results of the mediation, including, as applicable, that the parties waived the mediation, that an

1 ~~agreement was reached or reached,~~ that mediation was attempted but an agreement was not  
2 ~~reached.~~ reached, or that one or more parties failed or refused without good cause to attend the  
3 mediation meetings or otherwise participate in the mediation. If both parties participate in  
4 mediation and a cause of action involving the dispute mediated is later filed, either party may file  
5 the certificate with the clerk of court, and the parties shall not be required to mediate again under  
6 any provision of law. The Supreme Court may adopt additional rules and standards to implement  
7 this section, including an exemption from the provisions of G.S. 7A-38.1 for cases in which  
8 mediation was attempted under this section. The sanctions in G.S. 7A-38.1(g) do not apply to  
9 prelitigation mediation conducted under this section.

10 ...

11 (j) Association Duty to Notify. – Each association ~~shall, in writing,~~ shall notify the  
12 members of the association ~~each year annually in writing~~ that they may initiate mediation under  
13 this section to try to resolve a dispute with the association. The association shall publish the  
14 notice required in this subsection on the association's ~~Web site;~~ but if the association does not  
15 have a Web site, the association website or it shall publish the notice at the same time and in the  
16 same manner as the names and addresses of all officers and board members of the association  
17 are published as provided in G.S. 47C-3-103 and G.S. 47F-3-103."

18 **SECTION 4.(b)** This section becomes effective October 1, 2024, and applies to  
19 actions filed on or after that date.

## 20 21 **PART V. DEPARTMENT OF JUSTICE TO COLLECT AND REPORT ON OWNERS'** 22 **ASSOCIATION COMPLAINTS**

23 **SECTION 5.(a)** Article 1 of Chapter 114 of the General Statutes is amended by  
24 adding a new section to read:

### 25 **§ 114-8.8. Collection and report of owners' association complaint data.**

26 (a) The Department of Justice shall receive and record data from all complaints  
27 concerning disputes between associations of unit owners or lot owners and their members as  
28 required by this section. The Department of Justice shall publish a complaint form providing for  
29 electronic submission of those complaints on its website. When the Department receives a  
30 complaint via phone, mail, or online submission, it shall collect the following information from  
31 the complainant:

- 32 (1) The name and contact information of the complainant.
- 33 (2) Whether the complainant is an association of unit owners or lot owners, or is  
34 a unit owner or lot owner belonging to those associations.
- 35 (3) The name and contact information of the other party or parties to the dispute  
36 giving rise to the complaint.
- 37 (4) The name, address, and contact information of the association management  
38 company, if any, involved in the dispute.
- 39 (5) Details on whether the association member involved in the dispute (i) was  
40 informed of the requirement of membership in the association as a condition  
41 of unit or lot ownership and, if so informed, when and by whom; (ii) received  
42 a copy of the governing documents of the association before obtaining title to  
43 the property; (iii) was denied access to the association's governing documents;  
44 and (iv) understood the rights and obligations of owners and the association  
45 under the governing documents.
- 46 (6) The nature of the complaint.
- 47 (7) The background information regarding the dispute, including whether the  
48 member and association communicated about the dispute and whether all  
49 other remedies available under the association's governing documents were  
50 exhausted before the complaint was made.

1           (8) The complainant's understanding of the rights and obligations under the  
2           association's governing documents as they relate to the dispute.  
3           (9) The complainant's desired remedy regarding the dispute.  
4       (b) Upon receiving the complaint, the Department shall provide a copy of the complaint  
5 to the party complained against informing the party of the complaint made against it and allowing  
6 for the party to respond.  
7       (c) The Department shall publish the following information on its website:  
8           (1) Information on the process to submit complaints pursuant to this section.  
9           (2) Information about the laws and documents governing associations of unit  
10 owners and lot owners in North Carolina.  
11           (3) General information about roles, rights, and responsibilities of associations of  
12 unit owners and lot owners, their members, and other related parties.  
13           (4) Any other information the Department deems relevant to understanding the  
14 rights and obligations of associations of unit owners and lot owners and  
15 members of such associations.  
16       (d) The Department is prohibited from promulgating regulations or issuing guidelines  
17 concerning the administration, governance, or governing documents of associations of unit  
18 owners or lot owners. The Department shall not serve as an arbiter in disputes between an  
19 association of unit owners or lot owners and its members.  
20       (e) By July 1 of each year, the Department shall submit a report to the House Standing  
21 Committee on Commerce, the Senate Standing Committee on Commerce and Insurance, and the  
22 Fiscal Research Division and shall also publish the report on its website. The report shall include,  
23 at a minimum, a summary of all of the following:  
24           (1) The total number of complaints received pursuant to this section.  
25           (2) The number of those complaints submitted by unit owners or lot owners.  
26           (3) The number of those complaints submitted by associations of unit owners or  
27 lot owners.  
28           (4) The number of complaints originating in each county of this State.  
29           (5) The number of complaints that involved association management companies.  
30           (6) The nature of the disputes reflected in the complaints, including:  
31           a. Access to association records.  
32           b. Access to executive board meetings.  
33           c. Assessments.  
34           d. Executive board transparency.  
35           e. Fines.  
36           f. Collections of delinquent accounts.  
37           g. Liens.  
38           h. Foreclosures.  
39           i. Content of restrictive covenants.  
40           j. Enforcement of restrictive covenants.  
41           (7) A ranking of the top five disputes based on the nature of the dispute reflected  
42 in the complaints.  
43           (8) The number of responses to the complaints received by the Department.  
44 The information summarized in the report must be categorized, filterable, and searchable. The  
45 Department must redact any personal or private information from the report, such as names,  
46 addresses, and telephone numbers of individuals. This redaction requirement does not apply to  
47 information concerning a homeowners' association or a homeowners' association management  
48 company."

49           **SECTION 5.(b)** This section becomes effective July 1, 2024.

50  
51 **PART VI. EFFECTIVE DATE**

1                   **SECTION 6.** Except as otherwise provided, this act is effective when it becomes  
2 law.